

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, March 14, 2023 – 6:00 PM

MINTUES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:20 pm.

ROLL CALL

The following members were present: Daria DeStefano, Tiffani Dych, Lisa O'Toole, and Glenn Smith; also, in attendance were the Superintendent, Kevin Fricke, the Business Administrator, Christopher Veneziani, and the Board Attorney Kasi M. Gifford. Marisa Scibilia, John Thomas, and Andrea Way were absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by Tiffani Dych, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, at 6:20 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by Daria DeStefano, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:27 PM.

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

COMMUNICATION

FIRST OF TWO, PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

BOARD OF EDUCATION BUSINESS

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

APPROVAL OF MINUTES

1. Upon the recommendation of the Business Administrator, a motion was made by Daria DeStefano, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, except Lisa O'Toole ABSTAINED, to approve the regular and executive sessions minutes of February 28, 2023 (Regular Meeting).
(Attachment A)

FINANCIAL

Upon the recommendation of the Business Administrator, a motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**
A budget summary report is submitted for review.
(Attachment B)
3. **Line item transfers**
Motion to approve the attached transfer of funds within the 2022-2023 operating budget.
(Attachment C)
4. **Voided Check**
Motion to approve voiding check number 011397 & 011400 from the Payroll Agency Account.

BUDGET

5. Upon the recommendation of the Business Administrator, a motion was made by Tiffani Dych, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve submission of the 2023-2024 school district budget for approval to the County Office of Education with the following resolution:

BE IT RESOLVED to approve the 2023-2024 school district budget for submission to the Atlantic County Office of Education as follows:

General Fund	\$ 8,616,348
Special Revenue Fund	\$ 615,849
Debt Service	<u>\$ 217,300</u>
Total Budget	\$ 9,449,497

BE IT FURTHER RESOLVED to acknowledge that the 2023-2024 budget as described above will result in the following:

General Fund Tax Levy	\$ 1,890,028
Debt Service Tax Levy	<u>\$ 217,300</u>
Total	\$ 2,107,328

BE IT FURTHER RESOLVED that the support documentation of this budget also contains an itemization of criteria expenditures as required under administrative regulations.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000 in the general fund 2023-2024 budget for travel and travel related expenditures.

WHEREAS the maximum for the current fiscal year is \$50,000 and to date, \$1,973.17 has been spent.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$20,000 in the general fund 2023-2024 budget for professional auditing and accounting services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000 in the general fund 2023-2024 budget for professional architectural services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000 in the general fund 2023-2024 budget for professional engineering services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$50,000 in the general fund 2023-2024 budget for professional legal services.

BE IT FURTHER RESOLVED that the Folsom Board of Education establishes a maximum of \$10,000 in the general fund 2023-2024 budget for public relations.

CONTRACTS

Upon the recommendation of the Business Administrator, a motion was made by Daria DeStefano, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

6. Motion to approve a revised tuition contract with the Hammonton Board of Education to provide high school education services for 38 students for the 2023-2024 school year at a cost of \$529,378 less a prior year credit of \$41,849, totaling \$487,529.
(Attachment D)
7. Motion to approve a special education tuition contract with the Hammonton Board of Education to provide high school education services for 2 students for the 2023-2024 school year at a cost of \$63,839.
(Attachment E)
8. Motion to approve the attached resolution for participation in a Joint Transportation Agreement with the Atlantic County Special Services School District for the 2023-2024 school year. The cost of the contract will be the cost of the route by the contractor plus a 6% administrative fee. For routes serviced by ACSSSD bus fleet, the cost will be the actual costs plus a 3% administrative fee as defined in the agreement.
(Attachment F)
9. Motion to approve a professional services contract with Greyhawk, to provide professional construction management services to the Board of Education, pursuant to N.J.S.A. 18A:18A-5(a)1, pending attorney review. Greyhawk will manage Phase I of the HVAC Replacement project during the summer of 2023. The cost of the contract is \$60,621.
10. Motion to approve a contract with Surety Mechanical Services of NJ, LLC to provide construction services, by resolution:

WHEREAS, on Tuesday, February 28, 2023 the Folsom Board of Education conducted a public bid opening for the award of the HVAC Improvements Project Phase I which yielded the following for consideration:

Contractor	Base Bid	Alternate #1	Total Bid
Surety Mechanical Services of NJ, LLC	\$2,333,400	\$221,600	\$2,555,000

and;

WHEREAS, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

NOW, THEREFORE BE IT RESOLVED, that the Folsom Board of Education award the contract for the HVAC Improvements Project Phase I to Surety Mechanical Services of NJ, LLC. in the total contract lump sum of \$2,555,000.

DISPOSAL OF SURPLUS

Upon the recommendation of the Business Administrator, a motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

11. Motion to approve the disposal of the following curriculum / textbooks. These materials are not aligned to the current standards/scope and sequence. These materials are beyond the date required to be submitted to the State of NJ DOE textbook sharing database.

The Stories Julian Tells - ISBN 978-0-394-82892-3 (38 student copies and 1 teacher guide)

Night of the Full Moon - ISBN- 978-0-679-87276-4 (54 student copies)

Foundations Level 3 Teachers Manual- ISBN 978-1-56778-523-4 (2 copies)

PERSONNEL

Upon the recommendation of the Superintendent, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

12. Motion to approve Josephine Nowlan, as an Instructional Aide part-time, 29.5 hours per week at \$18.00 per hour, (prorated salary of \$19,647) beginning on or about April 1, 2023, for the 2022-2023 school year. This position will be grant funded using the ARP ESSER grant funds.
13. Motion to approve Lisa Smith, School Nurse, to take three days, May 15th – 17th, unpaid for a family vacation.
14. Motion to approve the following Schedule B stipend positions for the 2022-2023 school year, per the negotiated contract, as listed:

Extra-Curricular Activity / Sport	Stipend	Teacher
Softball Coach	\$ 483	Kimberly Nemerov
Asst Softball Coach	\$241	Jasmine Williams

PROGAMS/PLANS

Upon the recommendation of the Superintendent, a motion was made by Tiffani Dych, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

15. Motion to approve the Summer Learning Program to operate from July 10, 2023 through August 3, 2023, Mondays – Thursdays from 9 am – 12 pm, plus an additional 30 minutes, per day, for teacher planning time. The estimated cost of this program will be \$25,000 and will be fully funded through the ARP / ESSER III Summer Learning Grant.
16. Motion to approve the Extended School Year Program to operate from July 10, 2023 through August 3, 2023, Mondays – Thursdays from 9 am – 12 pm, plus an additional 30 minutes, per day, for teacher planning time. The estimated cost of this program will be \$7,000 and will be fully funded through the IDEA Preschool Grant and the ARP / ESSER III Summer Learning Grant.
17. Motion to approve the 2023-2024 Preschool Program Plan Budget, as attached.
(Attachment G)

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the recommendation of the Superintendent, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

18. **Travel**
Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
S. Cocco, C. Grouser	AC Traumatic Loss Coalition Mtg	3/7	Galloway	-
A. Kaldas	Viewing 5th grade writer & reader workshop	3/10	Lumberton	-

19. **Substitutes**
Motion to approve the following substitutes, subject to a 90-day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

Name	Sub Area	Request for
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Sawyer, Andrew	Substitute Teacher	approval
Storey, Megan	Substitute Teacher	approval
Bekisz, Kimberly	Substitute Support Staff	approval

FOR YOUR INFORMATION

Director of Curriculum, Instr, & Special Services Report	<i>(Attachment H)</i>
Building & Grounds Supervisor Report	<i>(Attachment I)</i>
Technology Report	<i>(Attachment J)</i>
School Nurse's Report	<i>(Attachment K)</i>
Fire / Security / Bus Evacuation Drill Report	<i>(Attachment L)</i>
Office Referral Report	<i>(Attachment M)</i>

FINAL PUBLIC PARTICIPATION

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ADJOURNMENT

Having no further business to discuss, a motion was made by Lisa O'Toole, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to adjourn at 6:42 PM.